



## **Lincoln Elementary**

1961 Sixth Street  
White Bear Lake, MN 55110

**Phone:** 651-653-2820

**Fax:** 651-653-2822

**Attendance Line:** 651-653-2821

**School Hours:** 9:15 am-3:40 pm

**Office Hours:** 7:45 am-4:15 pm

## Lincoln Elementary PTA



Parent Teacher Association  
Information Handbook  
2016-2017

## 2016-2017 Summary of PTA Funded Activities

Student & Classroom Support Classroom Support, Enrichment and Enrichment Coordinator, Curriculum Enhancement, Phy Ed, Busing for Field Trips, Homework Club, Hug-A-Heart	\$16,250
Art Enrichment	\$3,500
Deep Portage (5 <sup>th</sup> Grade Class Trip) Transportation Support	\$2,500
Junior Achievement	\$1,200
Patrols Supplies & Valley Fair	\$2,500
Technology Digital Camera, Memory Sticks, Projectors, Ink	\$2,500
Misc. Funds Operating expenses, Teacher Appreciation, Lincoln T-shirts, Grandparents' Day, Garden, Kindergarten Open House, Welcome Back Conferences, Lincoln Misc. Funds, carry-over funds	\$7,575
Funding Total	\$36,025

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**2016-2017 PTA Events/Chairperson**

**Grandparents' Day (every-other-year)**

Grandparents (or other special individuals) are invited to enjoy classroom time with their grandchild(ren) on this day. Teachers and students plan in advance to make this a fun-filled day for all. This happens in May of even calendar years.

**Health Screening**

Each fall, students in grades 1-5 are screened for visual and hearing impairments. PTA volunteers assist Health Screening professionals to accomplish this task. The school nurse screens all kindergartners.

**Junior Achievement - Winter/Spring**

Junior Achievement is a not-for-profit organization financed by businesses, foundations, and individuals. The purpose of Junior Achievement is to educate and inspire young people to value free enterprise, business, and economics to improve the quality of their lives. JA provides volunteers with "teacher guides" and all necessary materials that empower the volunteers to teach 5 lessons (usually 30-45 minutes) to a particular class. Training is also provided. Each grade level has a different set of lessons.

**Costa's Spring Flower Sale**

We are proud to partner up with Costa Farm and Greenhouse to raise money for our PTA in the spring! The week of Mother's Day, stop in Costa Farm and Greenhouse on Hwy. 96 just 5 miles north of Lincoln and purchase all your gardening needs and flowers! Lincoln will receive 15% of all Lincoln patron sales! Their flowers and arrangements are gorgeous!

**Welcome Back Conferences**

Announcements with information on how to log into Skyward are mailed in August. Once information is updated in Skyward parents will be able to see teacher assignments and sign up for a 25 minute conference. This provides the students and their family members the opportunity to: visit classrooms, bring in school supplies early, sign-up with Scouts, and meet your teachers! The gymnasium is home to: conference time sign-up (similar time slots are used for spring conferences), PTA membership sign-up, parent volunteer sign-up for school-wide events, spirit wear sales, setting up breakfast and/or lunch accounts, Scouting information and yummy refreshments.

**Memory Book**

Each year, PTA Chairs and volunteers create a memory book or yearbook. All students and staff are pictured. Each classroom needs 2 parent volunteers to take photos and assist in the layout for their class. Digital cameras are available for check-out in the computer lab, or you can use your own. Memory books are priced to cover expenses related to their publication.

<u>EVENT</u>	<u>CHAIRPERSON</u>	<u>PHONE</u>	<u>EMAIL</u>
Art Adventure	Lynette Spence <b>OPEN</b>	612-414 2230	lynette.spence31@gmail.com
Art & Sci. Fair	Katie Haskins	612-218-8470	khaskins14@hotmail.com
B.E.A.R Reading	Lynette Spence <b>OPEN</b>	612-414-2230	Lynette.spence31@gmail.com
Book Fair (Fall & Spring)	Mary Mengel	426-0556	mandjmorey@msn.com
Box Tops for Ed.	Shannon Pogreba	651-307-5921	shapogie33@yahoo.com
	Anna Levins	653-6397	levinsfamily5@gmail.com
	Michele Wells	429-8027	micmik72@hotmail.com
Carnival Coordinator	Katie Mooers <b>OPEN</b>	651-260-9452	Katherine.mooers@securian.com
-Games Volunteers	Rebecca Thompson <b>OPEN</b>	426-3527	thompsnow@outlook.com
-Prizes	<b>OPEN</b>		
	<b>OPEN</b>		
-Baskets	Angie Johnson	492-4156	abjohnsonwbl@aol.com
	Christine Murphy		
-Games Coordinator	Angie Johnson	492-4156	abjohnsonwbl@aol.com
	Christine Murphy		
-Ticket Sales	<b>OPEN</b>		
	<b>OPEN</b>		
-Food	Diane Smith	428-3462	dianesmith204@hotmail.com
	<b>OPEN</b>		jfleming622@gmail.com
	<b>OPEN</b>		
-Clean-up	Rick Thompson	426-3527	ricktlincolnpta@outlook.com
-Donations	Jenny Lief		jenlief@yahoo.com
	Amanda Vlckstrom		avickstrom@gmail.com
-Set Up	<b>OPEN</b>		
	<b>OPEN</b>		
Enrichment Coordinator	Greg Hjelm		Gregory.hjelm@isd624.org
Fall Social – Lincoln Idol	<b>OPEN</b>		
	Emily Paradise		emilyjparadise@gmail.com
Family Night Out	Rick Thompson	426-3527	ricklincolnpta@outlook.com
Costa's Flower Sale	Diane Smith	428-3462	dianesmith204@hotmail.com
Fundraising	Katie Mooers	651-260-9452	Katherine.mooers@securian.com
	Shannon Pogreba	651-307-5921	shapogie33@yahoo.com
	Jess Fleming	612-991-9036	jfleming622@gmail.com
	Molly Ascheman		mollyascheman@yahoo.com

### Book Fair - Fall/Spring

Scholastic Book Fair is a traveling bookstore that visits Lincoln for 1 week each fall and spring. Classrooms preview the book fair and the children create wish lists for books and other items geared to promote reading, writing and motor skill development. Books are organized into sections: various reading levels, hard cover picture books, animals/science, history, parent and reference materials. Children may purchase items before and after school or during lunch hour. Volunteers are on hand to assist the children. Classroom teachers post a "Wish List" for anyone interested in purchasing books for their child's classroom. The book fair is open to the public. Daytime and evening shopping hours are available. A percentage of the total sales fund PTA events. Buy one Get One (BOGO) is offered during the spring book fair. The media center will receive 5% of the sales in free books. This is one way the PTA thanks you for your support of our events and gets more books into the hands of our children.

### Book Fair - Donations for Lincoln Children

Watch for the opportunity to donate Scholastic gift certificates to children in need at Lincoln. Gift Certificates may be purchased and donated during the Fall and Spring Book Fairs. The certificates are then distributed to Lincoln children by the school Psychologist. This provides all children an opportunity to choose a book they would enjoy.

### Carnival - We are in need of volunteers to fill various functions associated with this great event!

The spring Carnival is the biggest family event held at Lincoln. Baskets of items are donated by each classroom and are drawn as door prizes. Watch for details in December (post-holiday sales!!) for your child's classroom basket theme and please consider donating a nice item or money to go towards the classroom basket.

During the carnival, door prize drawings are held in the big gymnasium. Games are set up in most of the classrooms. Food is available in the cafeteria/big gymnasium. Door prize chances are sold before the carnival. To make this a success, we are in need of MANY volunteers to help set-up, work a booth, and/or clean-up the Carnival! Please consider joining in the fun! This is a great way to get to know other families!!



## Corporate Sponsors

### Box Tops for Education

Box Tops for Education are available on many Green Giant fresh produce, Avery office supplies, Hefty trash & lawn bags, Ziplock baggies, Hanes products, and Kleenex & Scott tissues. Each Box Top is worth 10 cents. Simply cut out the *Box Tops for Education* logo off the label. Then have your child drop them in the box tops container that is located in their classroom.

Each month we will have a grade level competition for the class that can collect the most box tops. The winning class will receive a popcorn party! But don't stop bringing those box tops once your grade level competition is over!! In March, we will have an all school competition, adding each class's total for the entire school year. The winner of this competition gets to have breakfast with Mr. Schmidt.

The competition schedule is as follows:

September	Fifth Grade
October	Fourth Grade
November	Third Grade
December	Second Grade
January	First Grade
February	Kindergarten
March	All School - total for the year

Box tops will be collected through the end of March. After that date, please save the box tops for the next school year! **Thanks for collecting! Every box top helps!**

### Kowalski's - Donates % of grocery purchase to Lincoln!

Look for the Lincoln Elementary box near the fireplace at Kowalski's. If you place your receipt in the Lincoln Elementary box, Kowalski's will donate a percentage of your purchase to Lincoln PTA.

### **Local Restaurant Support -**

Our Family Night Out in October is a chance for Lincoln family and friends to get together, share dinner together, and support Lincoln. We are proud to partner up with Chipotle of Vadnais Heights which will be our first Family Night Out restaurant. Chipotle gives back **50%** of all Lincoln patron sales to Lincoln's PTA from every Family Night Out. Stay tuned for future Family Night Out restaurants!

**Join Us!**



### **PTA Sponsored Events**

#### **Art Adventure**

In the fall, parent volunteers from each grade attend an Art Seminar at the Minneapolis Art Institute, providing instruction on the evaluation of selected Art prints (paid for by the PTA!). During the training, volunteers are taught all about each art piece. The pictures of the art pieces from the selected theme will be at Lincoln in January. Parent volunteers choose 3-4 days on the January calendar in the school office for when to teach about the art pieces to their chosen classroom. This is a great way for art-loving parents/guardians to share their passion for the arts with the students!

#### **Art and Science Fair**

The Carlson Art and Science Fair is held each January. This is a great opportunity for students at all grade levels to work independently on an art and/or science project in an area of special interest. All projects are displayed for an evening in the large gymnasium. All students and their families are invited to attend the fair exhibition. This is a proud moment for participating students. Following the event all participants are awarded a certificate and ribbon.

#### **Artist in Residence**

The Artist in Residence program is an enrichment classroom activity for all students. Lisa Servatius, our certified art teacher, brings art instruction into each classroom one time each trimester. This program provides Lincoln students with exposure to formal art education. Volunteers are needed to assist Lisa during these sessions.

#### **Be Excited About Reading - B.E.A.R**

BEAR Reading is a volunteer based reading opportunity offered to students that have a high interest in reading in grades 1-4. A parent volunteer chooses a book from the PTA BEAR Library (complete with book outlines and project ideas) to present to a group of children (usually 2 or 3 per classroom, total of 6-8 per group). Similar to a book club, this is a fun way to explore a book. Volunteers will be trained at Lincoln. BEAR groups meet for approximately 45 minutes once a week for 4-5 weeks.



<u>EVENT</u>	<u>CHAIRPERSON</u>	<u>PHONE</u>	<u>EMAIL</u>
Grandparents' Day Health Screening	Katie Haskins	612-281-8470	khaskins14@hotmail.com
	Anna Levins	653-6397	levinsfamily5@gmail.com
	<b>OPEN</b>		
Junior Achievement	Lynette Spence	612-414-2230	lynette.spence31@gmail.com
	<b>OPEN</b>		
Meet the Teacher	Janell Walter	651-485-1195	janellwalter@gmail.com
	Holly Andrekus	612-817-9263	hollybonjovi@gmail.com
	<b>OPEN</b>		
Memory Book	Michele Wells	429-8027	micmik72@hotmail.com
	Mike Wells	429-8027	micmik72@hotmail.com
PTA Productions	Diane Smith	428-3462	dianesmith204@hotmail.com
	Jen Finger	612-432-0361	lincolnptaproductions@gmail.com
Read-A-Thon	Alison Peterson	762-2672	arpeterson@usfamily.net
	Emily Paradise		emilyjparadise@gmail.com
Social Media	Rick Thompson	426-3527	frozents@outlook.com
	Nicole Kendall		Nicole.kendall@isd624.org
Spirit Wear/Store	<b>OPEN</b>		
	Diane Smith	428-3462	dianesmith204@hotmail.com
	<b>OPEN</b>		
Teacher Apprec. (Fall & Spring)	Rebecca Thompson	426-3527	thompsonrebecca272@gmail.com
	WBLEF Liason	Jess Fleming	612-991-9036
Window Display	Noelle Dahlen	429-4855	noelledahlen@comcast.net

*If you are interested in helping to fill any of the **OPEN** chair positions, or would like to assist in any of our events, please contact Holly Andrekus @ 612-817-9263. Volunteers who wish to help in the classroom, lunchroom or playground will need to see Karen Fischer regarding background check information.*

***Thank you to all for giving so much of your time!!!***

### **Fall Fundraising Campaign**

Lincoln PTA will be conducting a Direct Donation Drive in addition to catalog sales from The Chip Shoppe. In order to reach our goal of \$15,000, contributions will need to average \$50 per family for Direct Donation contributions or minimum sales of (roughly) \$200 from the Chip Shoppe catalog. Understanding that this may be a hardship on some families, we hope that those who are able to support PTA with a larger donation will do so. For families who are unable to make a \$50 donation, any amount donated will help enrich your child's experience at Lincoln and is greatly appreciated! 100% of your donated funds will go directly to the PTA budget which supports all student enrichment activities. Direct Donation contributions are tax deductible.

### **Fall Social**

The fall social is a good time to visit with old and new friends in a social setting. This event is held in the early evening. Dancing is available at one end of the big gymnasium with food available for a nominal fee at the other. This is also the venue for "Lincoln Idol." Watch for information about this contest, this has become a Lincoln favorite. For some quiet time, visit the Book Fair in the small gymnasium.



## PTA Meeting Dates for 2016-2017

All PTA meetings are held from 6:30-8:00 p.m. - last Tuesday of each month (unless noted) in the Room 116 at Lincoln. Child care will be provided in the small gym for all ages, pre-school on up. Feel welcome to bring your infants to the meetings!

Please join us! This is a great chance to: Learn about upcoming events and volunteer opportunities that impact your children. Get involved and have an support your kids, the school and your. It's fun, free, and a chance to get to know other Lincoln parents as well!!!

PTA membership of \$10 helps support our local PTA, the Minnesota PTSA and the National PTA. Membership includes voting rights on important issues for the Lincoln PTA.

September 27	February 28
October 25	March 28
November 29	April 25
December - No meeting	May 23
January 10 (2 <sup>nd</sup> Tue.)	



## PTA Board Members: 2014-2015

President:	Janell Walter	651-485-1195	janellwalter@gmail.com
Vice President:	Holly Andrekus	612-817-9263	hollybonjovi@gmail.com
Secretary:	Michele Wells	651-429-8027	micmik72@hotmail.com
Treasurer:	Angie Johnson	651-492-4156	abJohnsonwbl@aol.com

### Read-A-Thon:

This is both a reading motivator and a fundraiser. Students are asked to set a reading goal and then work to meet that goal. They are also encouraged to collect pledges. At the end of the read-a-thon, students are rewarded for meeting their goal, reading the most at each grade level, and raising the most money at each grade level.

### Spirit Wear Store/T-Shirts & More:

T-Shirts are provided free to all kindergarten students and new students at the beginning of each school year. Students are encouraged to wear their Lincoln Lightning shirt the first few days of school as well as on field trips, and school spirit days. Shirts and water bottles, etc., are also sold through the student council. We carry adult and student size Lincoln shirts!

### Teacher Appreciation Dinner - Fall and Spring

In appreciation of our teachers, the PTA organizes dinner to be served during fall and spring evening conferences. PTA members select a theme, decorate the teachers' lounge, give door prizes and serve the food. Food donations are requested from parents to help out with the dinner.

### Theater - "PTA Productions"

The PTA is proud to bring back our very own in-house Broadway Jr. theater production! Parents, teachers, staff and students make this an exciting theater experience for students in grades 1-5 who wish to participate! This year's production will be announced in November! Watch for sign-ups!

## Lincoln Calendar of Events 2016-2017

Month	Days	Events	
August	18-19	Thurs. – Fri. Kindergarten Assessments	
	30-31	Tues. – Wed. Grades 1-5 Fall Welcome Conferences	
September	6	Tues. First Day School (Gr. 1-12) (Sept. 6 & 7 Kdgn Orientation)	
	8	Thurs. First Day of School for Kindergarten	
	15	Thurs. Fundraiser Kick-off 9:30 AM	
	27	Tues. PTA Meeting 6:30 pm Room 116	
	October	5-7	Wed. - Fri. Deep Portage – 5 <sup>th</sup> grade
		12	Wed. Fall Photographs
		20-21	Thurs. - Fri. No school (Pre K-12) MN Teacher Convention
		24-28	Mon. – Fri. Book Fair
		25	Tues. PTA Meeting 6:30 pm Room 116
	27	Thurs. BOLT Night 5-7:30 pm	
27	Thurs. Fall Social and Book Fair 5-8 pm		
29	Sat. Bear Scare Run		
31	Mon. Fall Parade 2:15 PM		
November	2	Wed. Health Screening	
	16	Wed. Picture Retakes	
	21	Mon. Teacher Appreciation Dinner	
	21	Mon. No School - Conferences	
	22	Tues. No School - Conferences	
	23-25	Thurs. – Fri. No School (Pre K-12) Thanksgiving Break	
	29	Tues. PTA Meeting 6:30 pm Room 116	
December	6	Tues. Music Program Grades 1 & 2 6:30 PM@Central	
	23 – Jan. 2	No School (Pre K-12) Winter Break	
January	3	Tues. School Resumes	
	10	Tues. PTA Meeting 6:30 pm Room 116	
	16	Mon. No School Pre K-12 (MLK Jr. Day)	
	19	Thurs. Kindergarten Information Night	
	25	Wed. Read-A-Thon Kickoff (Read-A-Thon 1/26-2/13)	
	26-27	Thurs - Fri. No School (Pre K-12) Teacher Work Days	
	31	Tues. Carlson Art & Science Fair (6-7:30 pm)	
	February	20	Mon. No School (PreK-12) President's Day
22		Wed. Read-A-Thon Closing	
28		Tues. PTA Meeting 6:30 pm Room 116	
March Central	6	Mon. Music Program Grades 3, 4 & 5 6:30 PM @	
	8	Wed. Spring Pictures	
April	13-17	Mon. – Fri. No School (Pre K-12) Spring Break	
	28	Tues. PTA Meeting 6:30 pm Room 116	
	31	Fri. PTA Productions Performance @ Central	
	Auditorium 6:30 PM		
	Auditorium 6:30 PM		
May	2	Sun. PTA Productions Performance @ Central	
	Auditorium 2 PM		
	7	Fri. No School (Pre K – 12) Teacher Work Day	
	10	Mon. Teacher Appreciation Dinner	
	10	Mon. PM Conferences – School in Session	
	12	Wed. PM Conferences – School in Session	
	14	Fri. No School (Pre K – 12)	
	25	Tues. PTA Meeting 6:30 pm Room 116	
	27	Thurs. Carnival (5-8 pm)	
	8-12	Mon. – Fri. Bookfair	
June	23	Tues. PTA Meeting 6:30 pm Room 116	
	29	Mon. No School (Pre K – 12) Memorial Day	
	8	Thurs. Last Day of School-5 <sup>th</sup> Gr Graduation	

Dear Lincoln Families,

I would like to introduce you to the Lincoln PTA informational handbook. Inside I hope you will find answers to most of the questions you have regarding Lincoln PTA activities and events.

Lincoln has been blessed with a tremendous number of generous families - from fundraising efforts to our amazing volunteers. Our Lincoln community has proven time and time again to be supportive, enthusiastic and faithful. We are always excited to welcome new parents and guardians to our Lincoln family. Without you, none of this would be possible. Thank you for all your time and energy!

Watch for PTA activity and events in your students take home folders. You can also find information for events and volunteer opportunities by visiting **Lincoln Elementary PTA, White Bear Lake** on Facebook. We look forward to working with everyone this school year.

Enjoy the school year!

Sincerely,  
Holly Andrekus, Angie Johnson,  
Janell Walter, Michele Wells  
Lincoln Elementary PTA Board

